



Roman Catholic Archdiocese of Indianapolis
Archdiocesan Deposit and Loan Fund

***Request Form: WITHDRAWAL from amounts on deposit
or TRANSFER between existing deposit accounts***

Regular Catholic Center office hours are Monday to Thursday, 8:00 a.m. to 5:30 p.m. EST.
Requests received after 3:00 p.m. EST Monday through Thursday will be processed **the next Catholic Center business day**. Direct any questions to ADLF@archindy.org.

To: [Submit via Mateo](#)

"Add Withdrawal" or "Add Transfer" in Mateo
Roman Catholic Archdiocese of Indianapolis
Office of Accounting Services

From: Parish, School or Agency # _____

Parish, _____
School or _____
Agency _____
Name and _____
Address: _____

ADLF Deposit Account #		
ADLF Acct #	ADLF Account Name	Amount

Explain the purpose of the withdrawal below:

Last 4 digits of Parish/School/Agency bank account that funds
should be remitted to:

SIGNATURES REQUIRED FOR WITHDRAWAL

SIGNATURE/DATE

TITLE

A. _____ / ____ / ____

B. _____ / ____ / ____

C. _____ / ____ / ____

DATE SUBMITTED TO OAS..... / ____ / ____

DATE FUNDS ARE NEEDED..... / ____ / ____

Guidelines for signatures

Parish:

- A. Finance Committee Chairperson
- B. Parish Council President
- C. Parish Pastor/Administrator

Parish School/Deanery High School:

- A. School Principal
- B. School/Deanery Board President
- C. Parish Pastor/Deanery Dean

Parish Organization

- A. Treasurer of Organization
- B. President of Organization
- C. Parish Pastor/Administrator

Please note: Facilities- and construction-related requests will also be reviewed by the Archdiocesan Director of Capital Projects. Please plan accordingly.

updated 07/15/2025